



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

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DATE: 10 July 2012

To: Members of the

**EXECUTIVE AND RESOURCES
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE**

Councillor Eric Bosshard (Chairman)

Councillor Russell Mellor (Vice-Chairman)

Councillors Douglas Auld, Nicholas Bennett J.P., Ruth Bennett, Judi Ellis,
John Getgood, Ellie Harmer, Will Harmer, Brian Humphrys, William Huntington-
Thresher, Nick Milner, Ernest Noad, Tom Papworth and Sarah Phillips

A meeting of the Executive and Resources Policy Development and Scrutiny
Committee will be held at Bromley Civic Centre on **WEDNESDAY 18 JULY 2012 AT
7.00 PM**

MARK BOWEN
Director of Resources

*Copies of the documents referred to below can be obtained from
www.bromley.gov.uk/meetings*

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

- 1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTE MEMBERS**
- 2 DECLARATIONS OF INTEREST**
- 3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC
ATTENDING THE MEETING**

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 12th July 2012.

- 4 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING
HELD ON 14TH JUNE 2012 (EXCLUDING EXEMPT ITEMS) (Pages 5 - 14)**

5 MATTERS ARISING (Pages 15 - 18)

6 FORWARD PLAN OF KEY DECISIONS (Pages 19 - 24)

HOLDING THE RESOURCES PORTFOLIO HOLDER TO ACCOUNT

7 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

In accordance with the Council's Constitution, questions to this Committee must be received in writing 4 working days before the date of the meeting. Therefore please ensure questions are received by the Democratic Services Team by 5pm on Thursday 12th July.

8 HOLDING THE RESOURCES PORTFOLIO HOLDER TO ACCOUNT

Councillor Graham Arthur, the Resources Portfolio Holder, will attend the meeting to give a statement and be questioned.

9 RESOURCES PORTFOLIO - PREVIOUS DECISIONS (Pages 25 - 26)

To note a decision made by the Resources Portfolio Holder since the last meeting of the Committee.

10 RESOURCES PORTFOLIO - PRE-DECISION SCRUTINY

The Resources Portfolio Holder to present scheduled reports for pre-decision scrutiny on matters where he is minded to make decisions.

a OUTSOURCING OF THE PAYMENTS TEAM (Pages 27 - 40)

b TREASURY MANAGEMENT - ANNUAL REPORT 2011/12 (Pages 41 - 54)

11 HOUSING AND COUNCIL TAX BENEFIT SERVICE MONITORING REPORT (Pages 55 - 78)

12 REVENUES SERVICE MONITORING REPORT (Pages 79 - 108)

HOLDING THE EXECUTIVE TO ACCOUNT

13 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS (Pages 109 - 112)

Members of the Committee are requested to bring their copy of the agenda for the Executive meeting on 25th July 2012.

POLICY DEVELOPMENT AND OTHER ITEMS

14 BIG SOCIETY WORKING GROUP - DRAFT REPORT

(To follow)

15 UPDATES FROM PDS CHAIRMEN

16 WORK PROGRAMME (Pages 113 - 118)

PART 2 AGENDA

17 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

18 EXEMPT MINUTES OF THE MEETING HELD ON 14TH JUNE 2012 (Pages 119 - 120)

19 PRE-DECISION SCRUTINY OF EXEMPT RESOURCES PORTFOLIO HOLDER REPORTS

a LEASE OF THE TREE CENTRE (TRAINING AND EDUCATION IN THE ENVIRONMENT) (Pages 121 - 138)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

b THE OAKFIELD CENTRE, OAKFIELD ROAD, PENGE (Pages 139 - 146)

Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Penge & Cator

20 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE REPORTS